



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

BOARD OF HEALTH

Monthly Meeting

May 13, 2026

On May 13, 2026, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a monthly meeting at 201 W. Kenyon Road, Champaign, IL. Jennifer Locke called the meeting to order at 5:05 p.m. Upon roll call, the following board members were found to be present: Jennifer Locke, Chair, and Charlene Murray, Secretary. Danielle Chynoweth was absent.

Charlene Murray made a motion to approve the agenda. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Charlene Murray made a motion to amend the minutes of the April 8, 2026, monthly meeting by adding the title of Secretary behind Charlene Murray. Jennifer Locke seconded the amendment. Jennifer Locke made a motion to approve the amended minutes of the April 8, 2026, monthly meeting. Charlene Murray seconded the motion. With all in favor, the motion carried.

Public Participation – None.

Correspondence – Dr. Tounkara stated the annual report is finished and then he introduced his recently hired Executive Assistant, Amy Frederick.

Old Business – Charlene Murray made the motion to approve revised 9200-03.01 – Contract & Agreement Signature Authorization Policy. Jennifer Locke seconded the motion. With all in favor, the motion carried.

New Business - Ron Fields, Treasurer, reported that cash as of March 31, 2026, was \$7,291,497 with a total fund balance just over \$7.7M, representing 42% of the budgeted expenditure for the year. The ninth fiscal month ended with a deficit of \$838,974 against a budgeted deficit of \$1.6M. Total revenues were over \$11M, which was \$1.4M under the YTD budget. Expenditures were just shy at \$11.8M, which was \$2.1M under budget for the YTD fiscal year. Charlene Murray made a motion to place the Treasurer's report on file. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Charlene Murray made an omnibus motion to approve payments to: Treasurer, Ron Fields, for April 2026 services; and Attorney, Ruth Wyman, for legal services from 3/16/26 – 4/15/26. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Charlene Murray made a motion to place the monthly credit card statement on file. Jennifer Locke seconded the motion. With all in favor, the motion carried.

CUPHD Board of Health Monthly Meeting – May 13, 2026

Page 2

Jennifer Locke made a motion to place the 2025 Annual Report on file. Charlene Murray seconded the motion. With all in favor, the motion carried.

Charlene Murray made a motion to approve a contract between CUPHD & Hoopston Communities Memorial Hospital for East Central Illinois HIV Care Connection Services from 04/01/2026 – 03/31/2027. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to approve a 2026 Rate Card for Advertising with Smile Politely. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to approve an agreement between CUPHD's G.R.E.A.T. Start Program & Tayna Blackshear, LCSW for Consultant Services from 07/01/2026 – 06/30/2027. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to approve a submitted bid from Main Street Fencing for adding storage cages in the CUPHD's basement. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to approve a submitted bid from C. S. Construction Group, LLC, for repainting the basement columns. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to approve a submitted bid from Freedom of Fabrication for harm reducing vending machine cover. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to approve an agreement between CUPHD & Surface 51 for reduction youth/young adult use of E-Cigarettes. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to approve check request payable to Surface 51 for Tobacco prevention media campaign. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to approve check request payable to Douglas County Health Department for March 2026 Illinois Tobacco-Free Communities Activities. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to ratify approval of check request payable to Zobrio for FE NXT Annual Subscription (Year 3 of 3) for 05/29/2026 – 05/28/2027. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to ratify approval of a check request payable to Zobrio for FE NXT Client Care Agreement for 07/01/2026 – 06/30/2027. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to ratify approval of a check request payable to City of Urbana for Environmental Health License Fees – Reimbursement 4/1/25 – 3/31/26. Jennifer Locke seconded it. With all in favor, the motion carried.

CUPHD Board of Health Monthly Meeting – May 13, 2026

Page 3

Charlene Murray made a motion to ratify approval of a check request payable to Ford County Health Department and to DeWitt-Piatt Bi-County Health Department for their Narcan Quarterly Subaward. Jennifer Locke seconded it. With all in favor, the motion carried.

Charlene Murray made a motion to ratify approval of a check request payable to Champaign County Public Health Department for Tobacco-Free Communities Grant - January to March 2026. Jennifer Locke seconded it. With all in favor, the motion carried.

Amanda Knight briefly went through the tentative FY 2027 Budget & Appropriation stating there is a \$2.9M loss. The capital for building improvements is \$905K that includes 9 air conditioners, parking lot resurfacing and remodeling for MCH. The preliminary rate for IMRF that will be in effect January 2027 is not yet known yet but 23.00% was budgeted but not expected to be used. Health Insurance rates increased an average of 10% from FY 2026 rates for FY 2027. Fund Balance if all is used would be around 23% to 25% but, doesn't expect to use it all.

Charlene Murray made a motion to designate the FY 2027 Budget & Appropriation. Jennifer Locke seconded it. With all in favor, the motion carried.

The next monthly meeting has been rescheduled to be held on June 17, 2026, at 5:00 p.m. instead of June 10, 2026.

With no further business to be discussed, the meeting was adjourned at 5:24 p.m.

Chair

Secretary