



Public Health
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Champaign-Urbana Public Health District

BOARD OF HEALTH
Monthly Meeting
March 12, 2025

On March 12, 2025, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a monthly meeting at 201 W. Kenyon Road, Champaign, IL. Ms. Jennifer Locke called the meeting to order at 5:06 p.m. Upon roll call, the following board members were found to be present: Ms. Jennifer Locke, Secretary, and Mr. Kyle Patterson. Ms. Danielle Chynoweth, Chair, was absent.

Mr. Kyle Patterson made a motion to approve the agenda. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the minutes of the February 19, 2025, monthly meeting. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Public Participation – None.

Correspondence – None.

Old Business – None.

Mr. Ron Fields, Treasurer, reported that cash as of January 31, 2025, was \$8,316,508 with a total fund balance just under \$8M representing 47% of the budgeted expenditures for the year. The 7th month of the fiscal year ended with a surplus of \$623,277, against a budgeted YTD deficit of \$661,604. Total revenues were \$8.6M which was \$741,994 under YTD budget. Expenditures were just over \$8M which was \$2,026,854 under budget for the YTD fiscal year.

Mr. Kyle Patterson made a motion to approve payment to Treasurer, Ron Fields, for February 2025 services and Attorney, Ruth Wyman, for legal services from 12/16/2024 – 01/15/2025 and 01/16/2025 – 02/15/2025. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the monthly credit card statement. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the lease agreement between CUPHD and Vermilion County for office space located at 200 S. College St., Danville, IL for a lease period of 4/1/25 – 3/31/26. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

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Mr. Kyle Patterson made a motion to approve the contract agreement between CUPHD and David Noh, DMD for East Central Illinois HIV Care Connect Oral Health Services from 4/1/25 – 3/31/26. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the contract agreement between CUPHD and Kevin Elliott Counseling Group for East Central Illinois HIV Care Connect Counseling Services from 4/1/25 – 3/31/26. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the contract between CUPHD and Raffi Leblebajian, DDS, LLC for East Central Illinois HIV Care Connect Oral Health Services from 4/1/25 – 3/31/26. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the rental agreement between CUPHD and Daniel J. Mundy and Jacquelyn S. Mundy as Trustees of The Family Trust of Daniel J. Mundy and Jacquelyn S. Mundy for office space located at 2003 S. Banker St., Suite B, Effingham, IL for a Lease Period of 4/1/25 – 3/31/26. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the revised Employee Immunization Policy 9500 - 5.12. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the check request payable to Surface 51 for a Narcan digital ad campaign. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the agreement with Videographer, Andrew Cerezo, for document translation video services. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve moving expenses for up to \$10,000 for the Deputy Administrator. Ms. Julie Pryde reported that CUPHD has a potential candidate located in Utah that will be visiting on March 28th. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the check request payable to the Urbana School District #116 for April - June billing for the City of Urbana Youth Services. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the check request payable to the City of Champaign - Finance Department for the 2025 Champaign Community Coalition Annual Membership. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the check request payable to Clow Controls & Service Inc. for the 25-009 AC replacements. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

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Mr. Kyle Patterson made a motion to approve the check request payable to C.S. Construction Group, LLC for the MCH wall build. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the bid from C.S. Construction Group, LLC for MCH wall add-on. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the check request payable to the Champaign County Collector for Presence vs. CUPHD with 100% prejudgment interest. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the check request payable to the Champaign County Collector for Carle II Hospital lawsuit settlement. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the check request payable to the United Way of Champaign County for the Regional Community Health Plan. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

There were no pending grants for the Administrator to sign.

The next monthly meeting will be held on Wednesday, April 9, 2025, at 5:00 p.m.

With no further business to be discussed, the meeting was adjourned at 5:20 p.m.

Chair

Secretary