



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
MONTHLY MEETING**

**Wednesday, January 8, 2025
5:00 PM**

Location: Champaign-Urbana Public Health District, 201 W. Kenyon, Champaign, IL
Main Conference Room
(Park & Enter on North Side of Facility—Middle Door)

AGENDA

<u>Item</u>	<u>Page No.</u>
A. CALL TO ORDER & ROLL CALL	
B. APPROVAL OF AGENDA/ADDENDA	
C. APPROVAL OF MINUTES OF PREVIOUS MEETINGS	
1. November 13, 2024 – Monthly Meeting	1-3
D. PUBLIC PARTICIPATION	
E. CORRESPONDENCE	
F. OLD BUSINESS	
G. NEW BUSINESS	
1. Election of Secretary (Action Required)	
2. Treasurer’s Report	4-29
3. Approval of Payments to Board of Health Appointees:	
a. Treasurer, Ron Fields, for November 2024 Services	30
b. Administrator, Julie Pryde, for Mileage to Emergency Response Training 11/08/24 – Springfield	31-33
c. Administrator, Julie Pryde, for Mileage to IPHA Conference 11/19/24 – Springfield	34-35
d. Administrator, Julie Pryde, for Mileage to IPHA Conference 11/20/24 – Springfield	36-37
e. Administrator, Julie Pryde, for Mileage to IAPHA Meeting 11/22/24 – Pontiac	38-39
f. Administrator, Julie Pryde, for Mileage to Emergency Preparedness Training 12/18/24 – Springfield	40

g. Administrator, Julie Pryde, for Mileage to Emergency Preparedness Training 12/19/24 – Springfield	41
h. Attorney, Ruth Wyman, for Legal Services 9/16/24 – 10/15/24	42-44
i. Attorney, Ruth Wyman, for Legal Services 11/16/24 – 12/15/24	45-46
4. Review of Monthly Credit Card Statements	47-59
5. Approval of 2025 Board of Health Meeting Schedule	60
6. Approval of Affiliation Agreement between Parkland Community College and CUPHD	61-74
7. Approval of Job Descriptions	
a. IPLAN Specialist	75-77
b. Plan Review Specialist	78-79
c. Deputy Administrator (Revised)	80-84
8. Approval of Garden Shed Artwork and Design Commission Agreement between Jose Vazquez/Artist and CUPHD with Revised Completion Date of June 30, 2025	85-87
9. Ratification of Check Request payable to Integrity Property Services for FY25-006 Up-Front Payment for Hallway Painting	88
10. Ratification of Check Request payable to Champaign County Collector for Carle Foundation vs. CUPHD 2008-L-202 Property Tax Settlement	89-96
11. Approval of Check Request payable to Tyler Technologies for Enterprise Permitting and Licensing Annual Fee December 1, 2024- November 30, 2025	97
12. Approval of Check Requests (two) payable to Tyler Technologies for Project Management and Implementation Consulting	98-99
13. Approval of Check Request payable to McCormick for HVAC: Demo and Installation of New RTU #506 for the MCH Conference Room	100-101
14. Approval of Requisition payable to GovConnection for Dell Server	102-103
15. Approval of Requisition payable to Dell Technologies for New Laptops	104-108
16. Approval of Requisition payable to Dell Technologies for Microsoft Licenses	109-112
17. Approval of Apple Developer Program License Agreement and for the CUPHD IT Network Administrator to Sign Online	113-295
18. Approval of Agreement with Project Restore Initiative and Check Request Payable for March 2025 Training	296-301
19. Approval of Check Request payable to Kronos SaaShr for Workforce Ready Software 3/1/25 – 2/28/26	302-303
20. Approval of Check Request payable to Questica for Software 2/13/25 – 2/12/26	304-305
21. Approval of Workplace Solutions Cooperative Acceptance Agreement for Janitorial Services with Cintas	306-320
22. Approval of Check Request payable to Circa for Annual Job Postings	321
23. Approval of Check Request payable to Sikich for FY24 Audit Progress Billing	322
24. Pending Grant Contracts for the Administrator to Sign	323

H. NEXT MEETING

1. Monthly Meeting: February 12, 2025, at 5:00 PM

I. ADJOURNMENT