



**Public Health**  
Prevent. Promote. Protect.

**Champaign-Urbana Public Health District**

**BOARD OF HEALTH**  
**Public Hearing & Monthly Meeting**  
**October 9, 2024**

On October 9, 2024, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a public hearing at 201 W. Kenyon Road, Champaign, IL. Ms. Samantha Carter called the meeting to order at 5:06 p.m. Upon roll call, the following board members were found to be present: Ms. Samantha Carter, Secretary, and Mr. Kyle Patterson. Ms. Danielle Chynoweth, Chair, was absent.

There was no public in attendance to address the Board regarding the Adoption of Ordinance 2024-10-01; Tax Levy Ordinance payable 2025.

The monthly meeting immediately followed at 5:06 p.m.

Mr. Kyle Patterson made a motion to approve the agenda. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the minutes from the September 11, 2024, monthly meeting. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Public Participation – None.

Correspondence – None.

Old Business – None.

Mr. Ron Fields, Treasurer, reported that cash as of August 31, 2024, was \$7,917,440 with a total fund balance of \$7,393,583 representing 44% of the budgeted expenditures for the year. The 2<sup>nd</sup> month of the fiscal year ended with a surplus of \$11,011 against a budgeted YTD deficit of \$211,269. Total revenues are \$2,304,677 which is \$373,693 under YTD budget. Expenditures are \$2,293,666 which is \$595,967 under budget for the YTD fiscal year.

Mr. Kyle Patterson made a motion to approve payment to Treasurer, Ron Fields, for September 2024 services. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve payment to Attorney, Ruth Wyman, for legal services 08/16/2024 – 09/15/2024. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

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The monthly credit card statement was presented for review.

Mr. Kyle Patterson made a motion to adopt Ordinance 2024-10-01; 2024 Tax Levy Ordinance Payable 2025. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve check request payable to RCP Romine Commercial Painting for MCH main office painting. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve check request payable to Tyler Technologies for project management and implementation consulting. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve two check requests payable to McKesson for COVID vaccine. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve Metopio as the Community Platform Data vendor. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve travel accommodations for the National PELRA Conference for the Director of Human Resources. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to ratify the JACE supervisory controller purchase for CUPHD AC units and the bid from Clow Controls Service Inc. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the Statement of Work between CliftonLarsonAllen LLP and CUPHD. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the adoption of the new 2022 Food Code and updated Retail Food Program Enforcement Policy. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the revised Tuberculosis Exposure Control Plan 9500-5.6. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the revised Employee Immunization Policy 9500-5.12. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the agreement between CUPHD and local artist, Jose Vazquez, for the garden shed artwork. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

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Mr. Kyle Patterson made a motion to approve the following pending grant contract for the Administrator to sign: between CUPHD and IDPH for Comprehensive Health Protection Grant – FY 2025 in the amount of \$480,011.00. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

The next monthly meeting will be held Wednesday, November 13, 2024, at 5:00 p.m.

With no further business to be discussed, Mr. Kyle Patterson made a motion to adjourn the meeting. Ms. Samantha Carter seconded the motion. With all in favor, the meeting was adjourned at 5:15 p.m.

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Chair

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Secretary