



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

BOARD OF HEALTH
Monthly Meeting
August 14, 2024

On August 14, 2024, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Road, Champaign, IL. Ms. Danielle Chynoweth called the meeting to order at 5:00 p.m. Upon roll call, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, and Ms. Samantha Carter, Secretary. Mr. Kyle Patterson was absent.

Ms. Samantha Carter made a motion to approve the agenda. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Samantha Carter made a motion to approve the minutes from the July 10, 2024, monthly meeting. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Public Participation – None.

Correspondence – Ms. Pryde noted that COVID is not reportable anymore but is currently widespread across the country.

Old Business – None.

Mr. Ron Fields, Treasurer, reported that cash as of June 2024 was \$7,658,779 with a total fund balance of \$7,661,744 representing 42% of the budgeted expenditures for the year. The 12th month of the fiscal year ended with a deficit of \$1,187,506. The total annual budget is \$18,438,173. Total revenues are \$15,484,990 which is \$167,998 under YTD budget. Expenditures are \$16,672,496 which is \$1,765,678 under budget for the YTD fiscal year.

Ms. Danielle Chynoweth made an omnibus motion to approve payments to the Board of Health Appointees: Treasurer, Ron Fields, for July 2024 services in the amount of \$719.40; Attorney, Ruth Wyman, for legal services 06/20/2024 – 07/15/2024 in the amount of \$275.00; and Ms. Julie Pryde, Administrator, for mileage reimbursement in the amount of \$54.00. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was presented for review.

Ms. Danielle Chynoweth made a motion to approve the travel request for staff attendance at the APHA Conference, October 27-30, 2024. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

CUPHD Board of Health Monthly Meeting – August 14, 2024

Page 2

Ms. Danielle Chynoweth made a motion to approve the check request payable to Kone for lobby passenger elevator repairs in the amount of \$5,211.33. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the check request payable to Heluna Health for the return of unused ARISE grant funds in the amount of \$103,418.00. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Ms. Samantha Carter made a motion to approve the check request payable to Clifton Larson Allen for the 2024 Compensation Study in the amount of \$21,735.00. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Samantha Carter made a motion to approve the check request payable to Broeren Russo Construction for the Great Start renovation project in the amount of \$8,700.00. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Samantha Carter made a motion to approve the bid from McCormick to replace the Children’s Advocacy Center AC unit. Ms. Danielle Chynoweth seconded the motion. Ms. Chynoweth encouraged CUPHD to explore options in the future with minority-owned business, Lebo HVAC Service, who also bid on the project. Ms. Carter suggested referring to the Champaign County Black Chamber of Commerce. With all in favor, the motion carried.

Ms. Samantha Carter made a motion to approve the sponsorship of the Community Coalition’s 2nd Annual Black Mental Health and Wellness Conference in the amount of \$5,000.00. CUPHD staff will attend, and it was suggested that they should receive CEUs with the sponsorship fee as well as be acknowledged on conference publications. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the bid from Illinois Central Concrete to replace the concrete between the main entrance and mechanical room. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the following pending grant contract for the Administrator to sign: between CUPHD and IDPH for Public Health Emergency Preparedness: build and sustain emergency preparedness capabilities in the amount of \$82,809.00 for administration with a contract period of July 1, 2024 - June 30, 2025. Ms. Samantha Carter seconded the motion. With all in favor, the motion carried.

The next monthly meeting will be held Wednesday, September 11, 2024, at 5:00 p.m.

With no further business to be discussed, Ms. Danielle Chynoweth adjourned the meeting at 5:36 p.m.

Chair

Secretary